

## RULES.

To ensure pleasant circumstances throughout the hotel and to maintain good public order, Articles 11 to 15 of the "TERMS AND CONDITIONS FOR ACCOMMODATION CONTRACTS" apply. The Guest shall observe the laws and regulations established by the hotel, which are posted within the premises of the hotel. Further, the ANN Holiday Inn International (the "Hotel") requests the Guest to observe the occupancies of your room and the use of any other facilities in the guest room which fully comply with the "Rules and Regulations" listed herein.

### For Personal Safety

1. Although the inside door/bowling guard room lock automatically locks upon request, the Guest is completely locked whenever leaving the guest room.
2. To ensure a speedy and safe evacuation in the event of fire or natural calamities at the hotel, the Hotel asks the Guest to read the instructions posted on the inside of your door to acquire yourself with the location of the "Evacuation Exit" Channel for use.
3. Upon entering your room, please verify that safety lock is set and that the door is fully closed. In the event of an emergency, if you are unable to open the door, please contact the front desk through the scope set into the door to ensure that the safety lock is removed before you exit the room unless you are registered for breakfast.
4. You are requested to notify the Front Desk immediately in the event of any unexplained presence of any unidentified persons or items in the vicinity of your room.
5. Meeting with visitors in your room is against hotel policy. For that reason, please use the lobby or the public facilities at the hotel.
6. Please fill in your name, telephone number, place of employment, and other indispensable information requested by the hotel.

### To Prevent Fire

1. Observe the rules provided by the hotel, the use of smoking materials is prohibited.
2. You are requested to refrain entirely from smoking in bed or in any other place within the hotel under terms contained provision pursuant to paragraph Article 15 of Terms and Conditions for Accommodation Contracts.
3. Fireworks, incense sticks, candles, and other inflammable items are strictly prohibited to be used within the hotel.

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### Provisions for Articles in Custody

**Article 1. Application**  
Hotel takes custody of those articles and belongings of guest who is staying at the hotel under terms contained provision pursuant to paragraph Article 15 of Terms and Conditions for Accommodation Contracts.

**Article 2. Period of Custody**  
Hotel takes custody of the articles and belongings of guest who is staying at the hotel under terms contained provision pursuant to paragraph Article 15 of Terms and Conditions for Accommodation Contracts.  
1. The period of custody shall be from the time which the articles are left inside of this hotel until designated date of return.  
2. The designation date of return shall be within 30 days from the date when the articles were left inside of this hotel.  
3. If you do not return the articles by the period of custody, shall we be holding beginning the day the article was put into custody.

**Article 3. Prohibited Articles**  
Articles which are not permitted to be placed, dangerous objects, perishables, fragile articles, plants, animals and wooden goods cannot be left inside custody.

**Article 4. Claimant**  
The claimant of the articles in custody is other the guest who requested to custody a person by the guest who requested custody.

**Article 5. Confirmation of Claimant**  
The claimant shall be held to be the Guest, confirmed by the check-in desk of the hotel in charge of the article in custody, at the time he claims the return of the article. In the event that the claimant is a third party appointed by the guest who requested custody of the submission of the Claim Certificate will be necessary. However, the Hotel requires the claimant and the third party to be identified. The claim shall have the reasonable identification to return the article to the person claiming the article in custody. The Hotel shall not be responsible for the loss of the article in custody unless it is proven to be caused by the hotel.  
**Article 6. Compensation for Damage**

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1. The hotel is not responsible for damage, destruction, deterioration or other damage to the article in custody which has occurred by reason of force majeure as the terms is expressly stipulated.  
2. Payment and responsibility items shall have duty to compensate for any damage incurred by the hotel, unless any third party is responsible for the damage. The hotel shall not be liable for damage in custody on any other for which the said person is responsible.

### Valuables

To prevent the loss of money, jewelry, or other valuables, it is strongly recommended that they are placed in the safety deposit boxes that are available in your premises. We do not take responsibility for lost valuables.

### Unclaimed Articles

Guests who have no forwarding address or other specific instructions for their disposal have been received, unclaimed articles and laundry will be kept for a maximum of 30 days. Following this time, articles and laundry remaining unclaimed will be handled in accordance with the laws or regulations of the country.

### Payment of Hotel Charge

1. The hotel has the right to request a deposit upon check-in.
2. Receipt is provided for your use, which shall be valid immediately.
3. With the exception of "Traveler's Check", no check will be accepted for settlement of the hotel charges.
4. The hotel assumes absolutely no responsibility for the payment of any received guest payments not so limited by stopping charges, travel, business, or postage.

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### Miscellaneous

1. The following articles are prohibited in the hotel.
  - a. Animals and birds, including guide dogs.
  - b. Cigarettes, explosives, or any other inflammables.
  - c. Offensive or noisy items.
  - d. Illegally owned guns and swords.
  - e. Excessively bulky objects.
2. Any substance or article whose possession and/or use is prohibited by Japanese law.
3. Gambling and similar offenses against public order are prohibited. To avoid disturbance to other guests, you are requested to avoid making loud noises or singing loud.
4. Without the specific consent of the hotel management, you may use neither your room nor the lobby as an office, for private parties, or for any other such activity.
5. Previews not registered in the Guest Service reservation and/or check-in is prohibited from the Guest room.
6. The advertisement or advertising messages or solicitous statements is prohibited within the hotel.
7. Without the specific consent of the hotel management, the rearrangement of hotel facilities and/or furnishings is prohibited.
8. The hotel shall not be responsible for the loss of the article in custody unless it is proven to be caused by the hotel.
9. The prohibition of meals and drinks which must be delivered from outside the hotel is not permitted.
10. It is against room policy to go out of your room dressed in a pajama or wearing slippers.
11. Except in the case of emergency or for unavoidable reasons, the use of emergency exits and entry into areas marked "prohibited" is not permitted.
12. In accordance with the specific consent of either both parents or guardians, minors are not permitted to stay at this hotel.
13. You will be required to pay full compensation for:
  - a. Any and all damage you may inflict upon any part of the hotel.
  - b. Contamination for which you bear responsibility.
  - c. Any loss suffered by the hotel for any acts, omissions or negligence caused by Guest.
14. A service charge is added to all outside telephone calls made from your room. For your access convenience, there are public telephones located on the first floor from which you can use both domestic and overseas calls.

### 禁煙室に関するポリシー

当ホテルは、喫煙での喫煙を強くお断りしております。

喫煙されるお客様の「嗜好」にお応えして、ホテル内に禁煙エリアを設けておりますので、お問い合わせください。喫煙室については「禁煙室」が設置されております。喫煙室は、喫煙を禁ずるご要望があるお客様のリクエストにお応えいたします。

### Non Smoking Room

We offer non-smoking non-smoking environment in our guests. Therefore, please note that all the public rooms have been designated as non-smoking. According to smoking needs, we provide a smoking area on 16th floor. In case that we find any smoking trace at our guest room, the room cleaning charge will be applied to your hotel bill. Thank you for your understanding and cooperation.

支配人  
Manager